

PACCOM Administration Board Meeting

December 11, 2017; Pacific County EOC

Attendance:

Scott Johnson, Sheriff PCSO	Kathy Spoor, Administrative Officer Pacific County
Paul Plakinger, Fiscal Analyst Pacific County	Mike Cassinelli, Mayor Ilwaco
Gary Forner, Mayor-Elect Ilwaco	Julie Struck, Mayor South Bend
Jerry Phillips, Mayor Long Beach	Flint Wright, Chief LBPD
Pat Matlock, Chief Criminal Deputy PCSO	David Glasson, City Administrator Long Beach
Todd Strozyk, Chief RFD	Jacob Brundage, Chief FD1

Meeting called to order at 1:00 PM by Director Martindale.

Sign In

- Introductions were made by attendees.

Minutes

- Minutes from the July 6th, 2017 PACCOM Administrative Board meeting were approved. Mayor Cassinelli motioned to approve, Sheriff Johnson second. Approved unanimously, no dissension.

New Business

- Election of Chair & Vice-Chair
 - Chief Strozyk nominated Mayor Struck for the position of Chair of the PACCOM Administrative Board, Mayor Phillips seconds. There were no further nominations. Mayor Cassinelli moved to close nominations and elect Mayor Struck as Chair of the Board, Administrative Officer Spoor second. Approved unanimously, no dissension.
 - Mayor Casinelli nominated Mayor Phillips for the position of Vice-Chair of the PACCOM Administrative Board, Administrative Officer Poor seconds. Approved unanimously, no dissension.
- State Contract Update
 - Director Martindale gave an update on the contract with the Washington State 911 Office. Martindale explained that Pacific County has two portions to their contract. The Basic Service Operating contract (BSO) and the Coordinator Professional Development (CPD) contract make up the contracts that Pacific County has with the state office. The CPD contract is for \$36,560 and the BSO contract is for \$383,971. The state office has announced that there is a \$7,000,000 plus shortfall at the state office. As a result the CPD portion of the contract has been cut by \$18,280. Martindale feels that this cut can be covered through cutting portions of public education and training. This should not affect the day to day operations of PACCOM. Martindale handed out a letter from the State 911 Coordinator Adam Wasserman that outlined the cut. Sheriff Johnson asked why there was a shortfall at the state level. Martindale explained that due to a new 911 network and sweeping of funds it has left the state office short. There was also money in the Governor's budget that was set aside for medium sized counties. This also comes out of the state office's budget.

Old Business

- Director Martindale handed out a packet of information regarding a new 911 center. The packet included schematics of a new center, quote summary for the consoles and rough numbers for the expense of the move. Fiscal Analyst Plakinger presented the state of Fund 161 (fund for one tenth of one percent tax for 911). Plakinger advises that there is currently over \$1,000,000 in Fund 160. This is due to Director Martindale front loading the state contract. Plakinger explained that contributions for the remodel project would come from Fund 161 and would likely cause the user fees to go up. This is something that Martindale had advised the board of earlier in the year due to usage of fund balance. Mayor Struck asked why the numbers for the remodel have doubled since the last time the board met. Martindale explained that moving to the basement is a complete remodel and would cost more than if PACCOM was to move to the basement of the Public Safety Building. There were questions regarding the plan and how it was different from the previous plan. Martindale explained that it will be a complete rebuild and that there was different wiring and a generator needed. There was general discussion about the current conditions of the 911 center and if there would be another opportunity in the future to move the 911 center. Mayor Phillips motioned to approve the proposed budget of \$458,000 to remodel the basement of the courthouse to move PACCOM, Mayor Struck seconded. Motion approved unanimously, no dissent.

Other Business

- None

Meeting adjourned at 2:03 PM.