

Joint PACCOM Administration Board & Operations Board Meeting

July 6, 2017; Naselle Fire Hall

Attendance:

Greg McLeod, Chair Admin Board, Commissioner FD1	Tim Martindale Jr, Director PACCOM
Chuck Spoor, Vice-Chair Ops Board, Chief RPD	Mike Cassinelli, Mayor Ilwaco
Julie Struck, Mayor South Bend	Jacob Brundage, Chief FD1
Kathy Spoor, Administrative Officer, Pacific County	Scott Johnson, Sheriff PCSO
David Glasson, City Administrator, Long Beach	

Meeting called to order at 3:00 PM by Commissioner McLeod.

Minutes

- Administration Board Minutes – May 9, 2017
 - Minutes approved – K. Spoor motioned to approve, Struck second, approved unanimously
- Operation Board Minutes – April 11, 2017
 - Approval held until Operations Board meeting in August due to lack of a quorum

New Business

- **RapidSOS** – Director Martindale gave a presentation in regards to software that PACCOM will be acquiring in the near future. The software is RapidSOS. RapidSOS is software that works in conjunction with the PSAP's current telephone system. Current cell phone technology is not accurate and can ping a cell phone from several yards to several miles and occasionally pings the cell tower that is intercepting the phone call. RapidSOS pings the gps coordinates in a callers cell phone and will send the exact latitude and longitude to the 911 telecommunicator. Martindale is planning on meeting with representatives from RapidSOS and Zetron sometime in July with the plan on implementing in August. The goal is to have the software running prior to Labor Day weekend in September. Sheriff Johnson further explained how this technology will help responders. Administrator Glasson inquired if this software would integrate with iSpyFire. Martindale advised that there is no plan at this time to integrate with iSpyFire but that would be a next step. Mayor Cassinelli advised it would be simple to input manually into a cell. Chief Brundage and Glasson discussed different ways to integrate it with iSpyFire and user agencies.
- **2018 Budget Review** – Director Martindale advised he emailed the draft budget to both boards. Martindale advised that there is more money coming from the state grant for supplies and MSAG/GIS salary. This had not been included in previous PACCOM budgets. Martindale advised he has put more money towards 911 public education in the budget and plans on being present at more community events than PACCOM had been at in the past. Martindale reviewed the total planned revenue for 2018. Discussion concerning the use of fund balance for Fund 160 and Fund 161 took place. Commissioner McLeod inquired why the budget committee planned on using \$200,000 out of fund balance in Fund 161. Martindale advised his original draft budget used \$80,000 instead of \$200,000. Martindale posed the question as to whether the boards would like to have

their user fees gradually grow or have a more drastic growth. Administrator Glasson advised that at the budget meeting there is more tax money than the board had anticipated. Martindale advised the extra money in Fund 161 could be used for a possible move of the 911 center. Glasson advised that there is tax money available to use next year for the 2019 budget. Mayor Struck advised that she felt there was more money available to use for the 2018. Martindale advised that moving the 911 center could cost around \$189,000 based on Port of Seattle's recent remodel. Consoles alone cost around \$15,000. Administrator Spoor advised that moving the 911 center is a "glimmer of a hope" at this point. There are several items that have to occur prior to moving the 911 center. Commissioner McLeod inquired what the remodel of the courthouse had to do with moving the 911 center. Spoor advised painting the courthouse and remodeling the basement of the courthouse had to be done prior to moving the 911 center. Glasson advised his concern is the proximity to the inmates and the recent pepper spray incident.

- Struck moved to accept the budget as presented, Sheriff Johnson seconded, 7 yes votes, 1 no vote (Commissioner McLeod).

Old Business

- **911 Center Move** – Director Martindale advised that the remodel and move discussion had already been had. Martindale inquired is there anything else that can be done to help the process. He stressed the unsatisfactory conditions of the current 911 center. Administrator Spoor advised the county is having difficulty getting bids to do the painting of the courthouse. Spoor believes that with the start of a new grant this month that more contractors may be open to bidding on the paint job now with the plans to do the work later in the year. Once the county has the bid, they can move forward with bids on remodeling the basement of the courthouse. Commissioner McLeod inquired how close the county is to being sued by the PACCOM staff. Martindale advised he was unaware of any plans. He advised that staff is frustrated. Spoor advised there isn't anywhere that the county owns where they can be moved and Sheriff Johnson does not wish to move the 911 center off campus. Mayor Struck inquired if a move to the EOC kitchen would work. Johnson advised that the kitchen is needed in the event of an EOC activation.

Other Business

- Administrator Spoor advised that the County Commissioners passed the one tenth of one percent tax for criminal justice. Spoor thought it would be implemented in October but it won't be. It will be implemented in January. Spoor handed out a copy of the expected tax received by each city and the county.

Adjourned 3:35 PM.

2017 Meeting Dates:

PACCOM Administration Board

TBA

PACCOM Operations Board

August 8, 2017 Pacific County EOC

October 10, 2017 South Pacific County Administrative Building Meeting Room A

December 12, 2017 Pacific County EOC