

### **III. Concept of Operations**

#### **A. General**

1. Repeated emergencies, such as violations of the law, medical emergencies, fire calls, and so on, do not normally require the involvement of the elected officials of the jurisdiction. “Peace and order” in Pacific County are, by city and county ordinance, the responsibility of the law enforcement agencies, rural fire protection districts, etc. On an infrequent basis public agencies are confronted with emergencies that are beyond the scope of a single department response. This triggers a multi-agency response as well as possible support from the PCEMA. When a situation has reached a point where city and/or county resources have been exhausted the situation is recognized as a major emergency or disaster.
  - a. The PCEMA EOC will be activated upon the request of any agency or jurisdiction in order to coordinate response to an incident that is beyond the scope of an individual agencies scope or capabilities
  - b. If the situation requires, the PCEMA will recommend the declaration of a State of Emergency. This allows the respective jurisdictions to request state assistance once all local resources have been exhausted.
  - c. At the time an emergency or disaster reaches that level the PCEMA will notify the WSEMD of the incident, provide ongoing situation reports, and initiate preliminary damage assessment procedures.
  - d. If response to the event drains state resources the Governor may also declare a State of Emergency and solicit federal assistance through the Federal Emergency Management Agency (FEMA), Region X.
2. PCEMA is responsible for coordination of activities carried out under the Pacific County CEMP. The Director of PCEMA may coordinate the activities of, and maintain a liaison with, all emergency response agencies within the county through the Pacific County EOC.
3. The PCEMA Director has the authority and responsibility for emergency management within Pacific County in accordance with the Pacific County Interlocal Agreement for Emergency Management Services.
4. Separate hazard specific plans may apply to specific circumstances. These include Pacific County’s All Hazard Evacuation Plan, Radio Amateur Civil Emergency Service (RACES), Emergency Alert System (EAS) Operational Plan, and the Central Region Fire Defense Mobilization Plan. These plans are published separately and may be included as ESMs and/or annexes or appendices to the Pacific County CEMP.

5. When a disaster or emergency is imminent or has occurred, the PCEMA has a primary responsibility to preserve life, property, economy, and the environment of Pacific County. Primary support agencies include the:
    - a. Pacific County Sheriff's Office (PCSO)
    - b. Pacific County Department of Public Works (DPW)
    - c. Pacific County Department of Community Development (DCD)
    - d. Pacific County General Administration (GA)
    - e. American Red Cross (ARC)
    - f. Washington State Military Department, EMD
    - g. Washington State Patrol (WSP)
    - h. Washington State Department of Transportation (WSDOT)
    - i. RACES
    - j. Pacific County Fire Coordinator
    - k. FEMA
- B. Emergency Management Concepts
1. The BOCC and/or the Mayors of each respective city may declare a "State of Emergency" relative to a specific area or the entire county and may begin to direct coordination of reasonable response and recovery activities operating under the principles of the National Incident Management System.
  2. The PCEMA coordinates activities and obtains resources in support of those agencies responding to an emergency or disaster through the function of the Pacific County EOC .
  3. The PCEMA may, depending upon resources available, utilize mutual aid agreements as applicable.
  4. When Pacific County resources have been depleted the PCEMA may request the assistance of the WSEMD.
  5. Coordination

- a. The PCEMA Director may coordinate the activities of the primary support agencies and cooperates with emergency management agencies at the state and federal levels of government.
- b. Each primary support agency will appoint a liaison to the Pacific County EOC to strengthen a harmonized response and recovery effort. The following matrix (Table BP-1) indicates the responsibilities of each agency within each Emergency Support Function:

**Pacific County Comprehensive Emergency Management Plan  
Basic Plan: Concept of Operations**

AGENCY	ESF 1 Transportation	ESF 2 Communications	ESF 3 Public Works	ESF 4 Fire Services	ESF 5 Emergency Management	ESF 6 Mass Care, Emergency Assistance, Housing, and Human Services	ESF 7 Logistics Management and Resource Support	ESF 8 Public Health and Medical Services	ESF 9 Search and Rescue	ESF 10 Oil and Hazardous Material Response	ESF 11 Agriculture and Natural Resources, Pets	ESF 12 Energy and Utilities	ESF 13 Public Safety and Security	ESF 14 Long-Term Community Recovery	ESF 15 External Affairs	ESF 20 Military Support to Civil Authorities
American Red Cross						S	S	S			S				S	
City of Ilwaco			P		S	S	S					S	S			
City of Ilwaco, Volunteer Fire Department				S	S	S	S	P	S	S			S	S		
City of Long Beach			P		S	S	S					S	S			
City of Long Beach, Fire Department				S	S		S	P	S	S			S	S		
City of Long Beach, Police Department	S						S						S			
City of Raymond			P		S	S	S					S	S			
City of Raymond, Fire Department				S	S		S	P	S	S			S	S		
City of Raymond, Police Department	S						S						S			
City of South Bend			P		S	S	S					S	S			
City of South Bend, Fire Department				S	S		S	P	S	S			S	S		
City of South Bend, Police Department	S						S						S			
Federal Emergency Management Agency				S												
Medix Ambulance								P								
Mortuary, Penttila's Chapel by the Sea																
Mortuary, Stoller's																
National Oceanic & Atmospheric Administration (NOAA)																
National Warning System (NAWAS)																
National Weather Service (NWS)																
Pacific County Assessor's Office					S		S								S	
Pacific County Auditor's Office					S		S									
Pacific County Communications (PACCOM)		P			S		S									
Pacific County DCD			P			S	S	P		S	S				S	
Pacific County DPW	P	S	P		S	S	S					S	S	S		
Pacific County Emergency Management Agency (PCEMA)	S	P	S	S	L	P	P		S	S	P	P	S	P	P	
Pacific County Emergency Management Council (PCEMC)					L		S				S			P	P	
Pacific County Fire District #1 - Ocean Park				L	S	S	S	P	S	P			S	S		
Pacific County Fire District #2 - Chinook				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #3 - Menlo				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #4 - Naselle				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #5 - North Cove				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #6 - Bay Center				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #7 - Nemah				S	S	S	S	P	S	S			S	S		
Pacific County Fire District #8 - South Bend				S	S	S	S	P	S	S			S	S		
Pacific County General Administration							S									S
Pacific County Prosecutor's Office					S		S	P								
Pacific County Public Health and Human Services						S	S	P		S	S					S
Pacific County PUD #2												S				
Pacific County Radio Amateur Civil Emergency Services (RACES)		S					S									
Pacific County Sheriff's Office	S				S		S		P	S				P		
Pacific County Treasurer's Office					S		S									
Pacific Transit System	P													S		
Pets, Harbor Association of Volunteers for Animals (HAVA)											P				S	
Pets, Pacific County Humane Society											P				S	
School District, Naselle-Grays River	P						S							S		
School District, North River	P						S							S		
School District, Ocean Beach	P						S							S		
School District, Raymond	P						S							S		
School District, South Bend	P						S							S		
School District, Willapa Valley	P						S							S		
United States Coast Guard									S							
Washington Military Department, Emergency Management Division (EMD)	S	S					S			S	S					
Washington State Department of Agriculture										S						
Washington State Department of Corrections				S			S			S						
Washington State Department of Ecology										S						
Washington Department of Fish and Wildlife										S						
Washington State Department of Health										S	S					
Washington State Department of Labor and Industry										S						
Washington State Department of Natural Resources				S			S									
Washington State Department of Transportation (DOT)							S			S					S	
Washington State Fire Marshal										S						
Washington State Patrol	S						S			P				P		
Washington State University Extension											S					
Washington State Utilities Commission										S						
Willapa Behavioral Health								S								

(Table BP-1)

C. Emergency Operations Facilities

1. PCEMA has established the Pacific County EOC on the first floor of the Pacific County Public Safety Building located at 300 Memorial Drive, South Bend, Washington. This facility is adaptable to 24 hour per day operation and staffing. The facility has full emergency generator capability and an internal communication system.

PCEMA readiness can occur in three phases.

- a. *Phase I.* This includes only the staff of the PCEMA. This covers that period of time prior to an impending emergency or disaster. This would include the dissemination of flood watches and/or warnings as received from the National Weather Service for example. Steps will be taken as necessary to initiate alert of other emergency management staff and to get the Pacific County EOC ready for activation.
  - b. *Phase II.* This includes making the Pacific County EOC available to departments, agencies, and officials to coordinate information regarding an impending emergency or disaster or other event as may warrant. This would involve notification of other emergency management staff, elected officials, and the WSEMD.
  - c. *Phase III.* This stage would result in the full activation of the Pacific County EOC and would take effect if and when any threatening emergency or disaster arrived. Activation at phase III requires a Proclamation of Emergency signed by the jurisdiction having authority.. The Director, Deputy Director, or a member of the Pacific County EMC may activate the EOC at this level.
  - d. During a phase III activation the PCEMA will be supported at a minimum, by staff representatives of the following Pacific County departments:
    - i. General Administration
    - ii. Sheriff's Office
    - iii. Department of Public Works
    - iv. Public Health and Human Services
2. The Washington State EOC will activate in support of an activation of the Pacific County EOC. The decision to activate the State EOC in support of Pacific County rests with the Governor, the Adjutant General, the WSEMD Director, and the Emergency Management Division Duty Officer.

3. The Pacific County Administration Facility/South County, located at 7013 Sandridge Road, is a designated alternate Pacific County EOC site.
4. The PCEMA Director or Deputy Director may establish remote or mobile EOC capabilities as needed to respond to an emergency circumstance.
5. In the event of a presidentially declared disaster, a Disaster Field Office and a Disaster Application Center will be established to coordinate federal, state, local, and volunteer organizations support and response.

D. Mitigation Activities

1. Pacific County and the cities of Long Beach, Raymond, and South Bend will develop and implement a mitigation strategy to reduce or alleviate the loss of life or property and damage to the economy and environment.
2. The mitigation strategy will be based upon the Pacific County HIVA.
3. As a minimum, the following strategies should be considered:
  - a. Remove or eliminate the hazard.
  - b. Reduce or limit the amount or size of the hazard.
  - c. Segregate the hazard from the resources or population that is to be protected.
  - d. Reduce the likelihood of a hazard occurring.
  - e. Modify the basic characteristics of the hazard.
  - f. Control the rate of release of the hazard.

- g. Establish hazard warning and communication procedures.
- h. Establish Establish evacuation plans.

E. Preparedness Activities

1. Cities within Pacific County and county agencies should develop procedures for emergency operations
  - a. structural (elevation of buildings) and non-structural (tie down computers) measures.
  - b. Conduct training and education, coordinate exercises, and plan maintenance.
2. PCEMA will maintain a HIVA.
3. The PCEMA Director will review, revise, maintain publish, and distribute the Pacific County CEMP.
4. The Pacific County CEMP will be updated on a continuous basis and filed with the WSEMD every four years.
5. Selected portions of the Pacific County CEMP will be exercised annually following adequate training. Exercises will be planned, designed, conducted, and evaluated (to include an after action report with an improvement plan) using the Homeland Security Exercise and Evaluation Program (HSEEP) model. The standard for reporting is within 60 days from the conclusion of the exercise. Exercise types under the HSEEP include: seminar, workshop, table top, game, drill, functional, and full-scale.
6. Training in respect to the Pacific County CEMP will take place annually through various PCEMA meetings and exercises. Since training and exercising is a collaborative and integrated effort, the two must be interrelated, and then forecast on a multi-year schedule. In order for this system to be successful, a plan must be exercised.
  - a. Administration and Finance Section
  - b. Public Information Officer

c. Command

7. Organizational Roles and Responsibilities

- a. Individual positions responsible for reporting to the Pacific County EOC within the county and city government should be identified by jurisdictional leaders.
- b. ESFs identify responsibilities for each function.
- c. Plan maintenance, training, and exercises should be conducted on an annual basis by the PCEMA and the participating jurisdictions.

F. Response Activities

1. Response activities for primary and support organizations are stated in the ESF Responsibility Matrix. (See Table BP-1 above)
2. In the event of a imminent disaster or emergency, the PCEMA will at a minimum:
  - a. Notify the PCEMA Council and execute procedures for notification of primary support agencies.
  - b. Activate Pacific County EOC procedures.
  - c. Coordinate with the WSEMD.
  - d. Coordinate response of primary and support agencies in the Pacific County EOC.
  - e. Establish communications.
  - f. Coordinate with Pacific County Communications (PACCOM).
  - g. Disseminate public information and respond to requests for information from the public, county and/or city employees, response personnel, and the media.
  - h. Authorize and initiate sheltering-in-place and/or initiate evacuation procedures.

- i. Coordinate with the appropriate agency for security surrounding the impacted area.
- j. Request that the American Red Cross implement mass care of personnel or populations affected by the emergency or disaster.
- k. Coordinate with appropriate agencies to activate procedures to provide for health care of those impacted by the emergency or disaster.
- l. Notify agencies responsible for fatality management.
- m. Begin accountability procedures for personnel responding to the disaster or emergency.
- n. Implement recovery activities while continuing to coordinate response efforts.

#### G. Recovery Activities

- 1. Pacific County and the cities of Ilwaco, Long Beach, Raymond, and South Bend should establish disaster recovery and business resumption strategies in order to return vital life support activities to minimum operating standards, with long term plans for returning life to pre-disaster/emergency or improved levels.
- 2. Short term activities following an emergency or disaster include:
  - a. Damage assessment.
  - b. Identification of interrupted critical utility systems and operations essential to the protection of life, property, economy, and environment.
  - c. Data management including geographic, financial, administrative, and other data that may be pertinent to response.
  - d. Prioritization of the restorative measures to be taken in regard to municipal/county critical utility systems and operations.
- 3. Long term recovery activities include:
  - a. Coordination of recovery activities with state and federal agencies.
  - b. Coordination of disaster/emergency related obligations and expenditures.

- c. Coordination of assets including staff, volunteers, mutual aid, contractual, and agency resources.
- d. Identification and development of mitigation goals and activities.

#### H. Recovery Tasks and Responsibilities

1. Recovery operations will be organized into three overlapping task areas to address anticipated disaster related issues: economic, infrastructure, and human needs.
2. Economic recovery and business assistance, with an emphasis on facilitating small business resumption. Tasks include:
  - a. Financial impact assessment and revenue forecasting
  - b. Economic impact assessment to the business community
  - c. Small business outreach and support
  - d. Federal/State public assistance, financial recovery
  - e. Federal/State assistance to businesses i.e., SBA
  - f. Re-entry and “open for business” support
  - g. Liaison with major industries and employers
  - h. Economic revitalization planning
  - i. Tourism promotion
3. Physical repairs and restoration to buildings, infrastructure, utilities, life-line systems, and the environment. Tasks include:
  - a. Damage assessment
  - b. Building inspection and permitting
  - c. Debris management
  - d. Threat abatement

- e. Restoring government facility functions
  - f. Utility and transportation service restoration
  - g. Information technology and communications restoration
  - h. Historic preservation
  - i. Environmental impacts
4. Address individual and community needs in areas including human services, housing, community recovery events, mental health, and special needs of vulnerable populations. Tasks include:
- a. Social and community impacts
  - b. Service to vulnerable populations
  - c. Assistance to human service providers
  - d. Public Health, including mental health, issues
  - e. Community recovery events
  - f. FEMA individual assistance program