

Pacific County Communications Administrative Board Meeting 4:30 p.m., May 18, 2015 – Naselle Fire Hall

Present: Greg McLeod, Kathy Spoor, Julie Struck, David Glasson, Taileen Wilson, Jacob Brundage, Stephanie Fritts. Fritts signed all present in. Meeting called to order at 4:30 p.m.

Minutes of March 3, 2015: Passed. Motion Struck, second Spoor. Motion carried.

Report on 1% Sales Tax, David Glasson: David Glasson handed out paperwork related to a proposed 1% Sales Tax for Emergency Communications. Each jurisdiction, including the cities, have to pass a resolution stating that a 1% sales tax should be on the ballot. Sample resolutions are included in the packet of information provided. Discussion among McLeod, Glasson and Spoor regarding a guarantee that the funding generated will go into the PACCOM fund. Stephanie Fritts suggested that this could be included in the Interlocal and Greg McLeod stated that a statement should be included in the resolution. Informational brochures should be made available, newspaper articles, city council meetings, etc.

Stephanie will send out final resolution with a request for consideration on their next agenda. Kathy Spoor will develop a timeline for action.

Interlocal Agreement: Julie Struck had a phone call today regarding the draft revisions to the Interlocal Agreement. Todd Strozyk indicated there was too much control in one individual/agency hands as the Sheriff sits on both the Admin and Ops Board – is this a conflict? Could be changed to be “Pacific County Sheriff or designee”. Greg McLeod indicated the Fire District 1 opinion is that there is no need for change. Discussion of last year’s budget process and how that may impact the suggested revisions. Julie Struck stated that City of South Bend supports the revisions.

Stephanie Fritts asked what motivated the revision related to Homeland Security purchases – all agreed to strike the addition of Article VI.B.3. and Article VII.B.2.

Kathy Spoor will do a revised draft and Stephanie Fritts will send out for consideration. Bring to a vote on June 09, 2015 at 4:00 p.m. Administrative Board meeting at Naselle Fire Hall.

Funding Formula Revisions: Julie Struck looked a number of other formulas all of which would be radical changes and could become difficult very quickly. Julie believes we currently have the best solution available, other than charging some of the smaller districts a minimum rate. The change would not be significant, but would be more equitable. Kathy Spoor looked at \$2K per year as a minimum, but doesn’t know what the impact would be. The consensus was to delay any funding formula decision until the June meeting.

Stephanie Fritts stated that preparing the budget as early as indicated for 2016, will result in some revisions to the budget as there is not adequate budget guidance from the county.

Budget Committee – Julie Struck, Greg McLeod and Mike Cassinelli.

Other Business: Kathy Spoor reminded those present of the radio equipment contract – no signed contract has been received from City of Ilwaco, City of Raymond, PCFD 1, PCFD 2, PCFD 6, PCFD 7, and PCFD 8.

Greg McLeod would like to establish a strategic financial direction for PACCOM and have a financial cushion in terms of the fund balance. Greg frames this is in terms of payroll and would like to be able to pay payroll for two months. Kathy Spoor suggested the Administrative Board adopt some fiscal policies/recommendation.

Adjourned 5:35 p.m.