

PACCOM Administrative Board Meeting

February 16th, 2021 09:00 a.m.

Zoom Meeting

Board Members Present	Board Members Absent	Others Present
Julie Struck – SB Mayor/Chair Jerry Phillips – LB Mayor/Vice Chair Tony Nordin – Raymond Mayor Lisa Olsen – PC BOCC Robin Souvenir - PCSO	Gary Forner – Ilwaco Mayor Dennis Long – FD1 Commissioner Kathy Spoor – CAO Pacific County Jacob Brundage – PCFD1	Ed Heffernan – PACCOM Caitlin Ochoa - PACCOM David Glasson – Long Beach Bill Didion – RFD

A quorum was met (5 Members present).

Meeting called to order at 09:00 A.M. by Mayor Struck

1. Meeting Minutes

- a. No previous minutes available.

2. Old Business

- a. Budget Comparisons:

Director Heffernan provided End of Year figures for Revenue and Expenditures.

- b. Election of Officers:

Chairperson: Sheriff Souvenir nominated Mayor Struck, Mayor Phillips 2nd. Passed unanimously.

Vice Chairperson: Mayor Struck nominated Mayor Phillips, Commissioner Olsen 2nd. Passed unanimously.

3. New Business

- a. Upcoming Projects:

Director Heffernan updated the Board on the planned Dispatch Center workstation computers expected to begin July 2021. The w.s. computers are covered in the ER&R fund so no extra expense should be incurred.

The Board was informed of the upcoming replacement of the AVTEC Workstations. The computers are reaching their end-of-life and are scheduled to be replaced in the 2022 budget year. There are no price quotes available at this time.

b. Current Projects:

The Board was informed of the progress of the Spillman Data Server Replacement Project. Solutions II has been contracted with to install the Operating System for our IT Dept. and Spillman has scheduled the Data Transfer for later in February.

The State Emergency Communications Office provided grant funding in the amount of \$14,941 to cover most of the expenses related to that project.

The Board was informed that the Stancil Call Recording System had been replaced (current budget item). The old system was failing and required replacement. The new system will archive Text-2-911 messages also.

4. Other Business – None.

5. Adjourned at 09:30 am.

Next Meeting:

Admin Board – TBD during the month of May (Director Heffernan will send out a Poll in April).