

PACCOM Administrative Board Meeting

February 7th, 2022 10:00 a.m.

Zoom Meeting

Board Members Present	Board Members Absent	Others Present
Julie Struck – SB Mayor/Chair Jerry Phillips – LB Mayor/Vice Chair Dee Roberts – Raymond Mayor Kathy Spoor – CAO Pacific County Robin Souvenir – County Sheriff Dennis Long – FD #1 Commissioner Mike Cassinelli – Ilwaco Mayor		Ed Heffernan – PACCOM Paul Plakinger – Finance Officer Pac. Co.

A quorum was met (7 Members present).

Meeting called to order at 10:00 A.M. by Mayor Struck

1. Old Business

a. End of Year Financials

A presentation was made outlining the end of year revenue and expenses for PACCOM. In summary, tax receipts were higher than expected and expenses were lower, mainly due to unfilled positions. Fund 160 ended the year with a cash balance of \$875,930.26 and Fund 161 ended with a balance of \$771,297.61.

b. Election of Officers

Chairperson of the Board:

Mayor Phillips nominated Mayor Struck, Sheriff Souvenir seconded.
A vote was taken and Mayor Struck was elected.

Vice-Chairperson of the Board:

Comm. Long nominated Mayor Phillips, Kathy Spoor seconded.
A vote was taken and Mayor Phillips was elected.

2. New Business

a. Zetron Call Taking System Replacement:

Director Heffernan informed the Board that the Zetron Call Taken System is at its end of life and needs to be replaced. He also said that the State Emergency Coordinators Office will be offering grant funding for hardware upgrades (as apposed to replacement with a different system). He requested to reallocate the funds budgeted for the Console Replacement for use on the Call Taking System Replacement.

Comm. Long moved to allow the reallocation of funds, Kathy Spoor seconded. The motion passed.

b. Workstation Computer Replacement

Director Heffernan informed the Board that the Workstation Computers in the Dispatch Center have been ordered by the County Computer Services Dept. and will be replaced using E.R. & R. funding.

c. AVTEC Radio Controller

Director Heffernan informed the Board that the AVTEC Radio Controller System has also reached it's end of life and will be replaced using E.R. & R. funding.

d. Powerphone or ProQA Program Acquisition:

Director Heffernan requested permission to use funds from Fund 160 to purchase a 911 Protocol Software Program. He explained that the two that he has looked at so far are Powerphone and ProQA. Comm. Long voiced agreement with this idea and would like to see more research done in regards to back-up systems during loss of power/internet events, and to see what other vendors there are that are offering similar products. The item was tabled until the results of the research can be provided.

3. Other Business – None.

4. Adjourned at 10:45 am.

Next Meeting:

3 months from now, to be determined by Poll