

PACCOM Administrative Board Meeting

May 6th, 2021 09:00 a.m.

Zoom Meeting

Board Members Present	Board Members Absent	Others Present
Julie Struck – SB Mayor/Chair Jerry Phillips – LB Mayor/Vice Chair Tony Nordin – Raymond Mayor Kathy Spoor – CAO Pacific County Robin Souvenir – County Sheriff Dennis Long – FD #1 Commissioner Gary Forner – Ilwaco Mayor	Jacob Brundage – PCFD1	Ed Heffernan – PACCOM

A quorum was met (7 Members present).

Meeting called to order at 09:04 A.M. by Mayor Struck

1. Meeting Minutes

- a. Mayor Phillips moved for accepting minutes, Sheriff Souvenir seconded. Motion passed with Kathy Spoor and Dennis Long abstaining.

2. Old Business

- a. Upcoming Projects:

Director Heffernan informed the Board that the AVTEC System has reached end of life and is ready to be replaced. The quoted cost from AVTEC for a full system replacement and upgrade is \$75,375. Nick Milton of DPW is researching the availability of ER&R funding to cover the entire cost.

In the event that the ER&R funding doesn't exist, there also may be the option of only replacing the workstation computers themselves with updated systems that are running Windows 10 and installing the software application on those machines. Director Heffernan told the Board that he will keep them updated with information as it becomes available to him.

- b. Spillman Data server Replacement Project – Complete:

Director Heffernan informed the Board that the server Replacement project is complete except for the installation of the next patch available from Spillman. The final cost of the project was \$18,242.82. The State Emergency Communications Office grant will cover \$14,941.00 so the balance of \$3,301.82 will be paid out of the budget.

3. New Business

a. 2022 Budget Considerations:

The Budget Committee was determined to be:

Commissioner Long
Mayor Struck
County Administrator Spoor
City of Long Beach Administrator Glassen

Acceptance of the Budget Committee moved by Mayor Phillips, seconded by Commissioner Long, passed unanimously.

They will meet on 05/27 @ 10:00 am by zoom and will be presented with the preliminary budget proposal by Director Heffernan.

4. Other Business – None.

5. Adjourned at 09:35 am.

Next Meeting:

Budget Committee – 05/27 @ 10:00 (Zoom Meeting)

Admin Board – 06/10 @ 10:00 (Zoom Meeting)