

Pacific County Communications Joint Administrative-Operations Board Meeting 3:00 p.m., November 5, 2014 – Naselle Fire Hall

Present: Greg McLeod, Kathy Spoor, Julie Struck, Dave Eastham, Robin Souvenir, Taileen Wilson, Todd Fosse, Scott Johnson, David Glasson, Mike Cassinelli, Stephanie Fritts. Stephanie signed all present in.

Current Budget Report: Stephanie Fritts provided a brief verbal budget report explaining that she was hesitant to document the report in that it would indicate a fairly healthy fund balance, which is misleading. Currently there is approximately a \$250,000 fund balance, largely due to front loading of grant revenue. As the grant period continues, the billing will ramp down and the fund balance decrease significantly.

2015 Budget Proposal: David Glasson asked if the loan amount was included in the draft document – it was not. The budget committee voted at the last meeting, and the total of the budget was slightly more than the current version (dated 10/27/2014). The county benefit rate was adjusted down further after examination of the components of the rate and the budget was adjusted accordingly.

Greg McLeod suggested that the county explore implementation of the increased benefit rate on a five year basis, which would have to apply across the board with every county agency. The issue is that the county has not been solely responsible for the mistakes made, and Greg believes that a gradual implementation would fix this for those with large increases this year. The state auditor also has complicity – just as much as the Admin/Ops Board does. They have audited previously and have not raised this issue. After much discussion regarding viability of Greg McLeod's proposal, David Glasson made a motion to approve budget as presented and if savings are realized the savings will be passed on immediately. Taileen Wilson seconded the motion. It was noted that this is advisory only as the Board of County Commissioners will have to approve as well. Kathy Spoor stated that the county budget is to be adopted December 19, 2014. If the Board of County Commissioners believes additional reductions will be made, the Admin Board will be contacted. Voting members of the Administrative Board were identified, a quorum was present, and the motion passed. Kathy Spoor reminded the Board that the radio purchase was not contained in the budget. The County has paid the invoice and in effect has created a loan. The intent of the County is to bill each member entity separately for radio costs in order to provide an option to pay the entire share and save on interest costs.

Interlocal Agreement, Revenue, and Regionalization: Greg McLeod explained that it was not his intent to create confusion at the meeting of the budget committee, but that he was attempting to get to the issue. One issue is that this group is advisory capacity only. He believes the group should have the ability to go through the Interlocal Agreement without time pressure. It was explained that Julie Struck will convene the group with three issues to address including 1) regionalization, 2) revenue, and 3) interlocal agreement. Kathy Spoor suggested that the exploration of additional revenue sources and regionalization may dictate what the Interlocal should be and as such the Interlocal should be delayed until such time as some direction is developed in terms of operational resolutions.

Mike Cassinelli requested a definition of regionalization. Julie Struck explained that she has put out “feelers” to Lewis County. Lewis County is looking for an agreement that all entities will sign on if the alternative is viable. They do not want to do the background work and have only two entities sign on for call taking/dispatch services. Julie stated that it’s basically an all or nothing deal, and that 90 to 95% of the agencies would have to agree to one dispatch that would be located in Lewis County. PACCOM would merge and the Lewis County dispatch center would handle both Lewis and Pacific Counties. The Sheriff reported that startup costs at WHITCOM when merging with Asotin County were several million, and that WHITCOM ended up with loans to accomplish the merger. Mike Cassinelli suggested that committee continue and report back their findings.

Stephanie Fritts read off the names of those interested: Chuck Spoor, Kathy Spoor, Taileen Wilson, Todd Strozyk, Scott Johnson, and Julie Struck. David Glasson indicated that he would like to participate as well.

Kathy Spoor suggested that the current Interlocal Agreement be extended for one year. That would provide time to explore other revenue options and associated task. Stephanie Fritts suggested that the extension be longer as the process of studying regionalization and revenue will likely take longer than a year. Julie Struck agreed to convene the committee and sit down and figure out tasks to be addressed in January. Julie Struck motioned that the formation of a Regionalization/Revenue Committee be ratified/confirmed by the Administrative Board. Sheriff Johnson seconded and the motion carried.

Julie Struck made a motion to extend the existing Interlocal Agreement for one year. David Glasson seconded and the motion carried.

No further meetings scheduled. Sheriff Johnson made a motion to adjourn.