

# **CIVIL SERVICE NOTICE OF EXAMINATION**

## **LATERAL ROAD DEPUTY**

### **Pacific County Sheriff's Office**

Notice is hereby given that the Pacific County Civil Service Commission is establishing an eligibility list for Lateral Road Deputy within the Pacific County Sheriff's Office. Applications for examination will be accepted by the Civil Service Examiner until **Friday, August 21, 2020, at 3:00pm.**

The salary range for Road Deputy is \$4,584-5,553/month, plus benefits.

#### **Lateral Road Deputy Minimum Qualifications**

- Graduation from the Washington State Basic Law Enforcement Academy or equivalent academy.
- U.S. Citizen or legal permanent resident.
- Minimum age of 21 at time of appointment.
- High School diploma or G.E.D. certificate.
- Valid driver's license.
- Ability to read and write English as required by RCW 41.14.100.
- Candidates must show proof of ability to type minimum 40 wpm.
- Must meet all Pacific County Sheriff Office employment standards.

#### **Duties of Road Deputy**

- Patrolling unincorporated areas.
- Responding to all calls for service and take appropriate action.
- Interviewing witnesses, complainants, and suspects.
- Accurately recording information.

#### **Application Procedure**

- Applications may be obtained at the Pacific County Courthouse Annex Suite G, email at [civilservice@co.pacific.wa.us](mailto:civilservice@co.pacific.wa.us), or by calling (360) 875-9334.
- Complete Pacific County civil service application packet with additional documents.
- Submit application packet by mail to **Pacific County Civil Service Commission, PO Box 6, South Bend, WA 98586**. Please include a copy of your certification of graduation from a law enforcement academy and any relevant certificates, awards, or commendations.

#### **Examination Process**

- An Oral Board Examination will be held for qualified applicants. The Oral Board examination will be conducted on (tentative) August 31, 2020, beginning at 1:00pm at the Courthouse Annex, 1216 W Robert Bush Drive, South Bend, WA 98586. The oral board is weighted at 30%. A passing average is required of 30%.
- Ranking of the applicants shall be based on the results of the Oral Board. When there is an opening for Lateral Road Deputy, those candidates with the top three final examination scores will be referred to the Sheriff's Office. Once certified, Civil Service registers are typically in place for a year up to three years, unless there is cause to abandon the register before that time.
- Veterans preference, as set out in RCW 41.04.005 and 41.04.010 shall be applied when entitled.

**Additional information may be obtained by calling Amanda Bennett at 360-875-9334 or email [civilservice@co.pacific.wa.us](mailto:civilservice@co.pacific.wa.us).**

**Pacific County Civil Service  
P.O. Box 6 \* South Bend, WA 98586**